

ARMY NATIONAL GUARD MILITARY TOUR VACANCY ANNOUNCEMENT

**CONNECTICUT ARMY AND AIR NATIONAL GUARD
HUMAN RESOURCE OFFICE
SOLDIER-AIRMAN SUPPORT CENTER
555 Willard Avenue, Bldg 2W
NEWINGTON, CONNECTICUT 06111-2693**

**CTHR-AGR ANNOUNCEMENT NUMBER: 04-001
OPENING DATE: 1 January 2004
CLOSING DATE: 31 December 2004**

AGR POSITION TITLE/ASSIGNMENT: Production Recruiter

UNIT/LOCATION: Recruiting Command, Hartford, CT

MOS: 79T40

PARA/LINE: 004F/32

MAX GRADE: SFC/E-7

UIC: W8ADAA

POSITION/EMPLOYMENT OPPORTUNITY: Open Statewide

MINIMUM APPLICATION REQUIREMENTS: A minimum qualifying score of 110 GT (or 100+ ST or 100+ GT with waiver) in aptitude area ST. Must be a High School Graduate or have a GED Equivalent. Minimum time in service of two years. Minimum grade of E-5. Must have a valid Army and Civilian Motor Vehicle license. Must have or be able to obtain a security clearance.

POSITION DESCRIPTION: Responsible for recruiting personnel for the CTARNG. Establishes and maintains contacts with local prospects, centers of influence and other persons or sources capable of influencing and/or assisting recruiting efforts. Conducts interviews with prospects and may be required to engage in public speaking commitments and community affairs. Explains occupational and organizational structure of the Army to applicants, parents, and interested groups of individuals. Evaluates and initiates in-processing of qualified applicants and maintains prospect card files. Candidates should have strong skills in military administration, personnel counseling, and the ability to work independently with minimum supervision.

APPLICATION PROCEDURE:

A. Applicants are being accepted for Active/Guard Reserve (AGR) Tour/Duty under Title 32, Section 502f, United States Code. The initial

tour will be for a three (3) year period unless otherwise prohibited by regulation. If non-mos qualified, individual will become MOS qualified within first year of appointment. Ref: AR 600-5.

1. APPLICATION PACKAGE

- a. One **original** NGB Form 34-1 (Application for Active Guard/Reserve Position)
- b. **Certified** copy of DA Form 2-1 or DA Form 2 as appropriate.
- c. Copy of current physical (SF 88 and 93). Current Periodic last five years may be submitted. Copy of Body Content worksheet (DD 5500 or DD 5501) if applicable.
- d. Copy of DD Form 214 and any other official documentation to verify prior active service.
- e. Copy of latest three (3) NCOER/OERs.
- f. Copy of most recent PT Scorecard (DA Form 705) but not to exceed 12 months old.
- g. Copy of Drivers License.
- h. Copy of PQR.

2. MEDICAL STATUS - If you have had any significant change in medical status, since last physical, attach a separate statement explaining changes in medical status or medical treatment received since last physical examination.

ALL APPLICATION PACKETS must be mailed to:

Connecticut Army National Guard
Soldier Airman Support Center
ATTN: AGR Tour Office
555 Willard Avenue Bldg 2W
Newington, CT 06111-2693

LATE APPLICATIONS WILL BE CONSIDERED INELIGIBLE

SELECTION PROCEDURE: All application packets will be screened and forwarded to the selection board IAW Chapter 2, NGR 600-5. Selection for this position will be based on qualification/fitness, and without discrimination because of race, religion, color, national origin, sex, political affiliation or any other non-merit factor. It is not mandatory that the applicant be present. All applicants will receive written notification of the final action on their application.

POST ON ALL OFFICIAL BULLETIN BOARDS