



SUBJECT: VaARNG AGR Vacancy Announcement Number 02-05

GRADE AND SPECIALTY: If an officer, must possess the grade equal to or below that authorized for the AGR duty position. Must possess the military occupational specialty (MOS) area of concentration (AOC) commensurate with the AGR duty position.

ADMINISTRATIVE REQUIREMENT: Must sign an appropriate certificate of agreement and understanding relative to service on AGR status.

**NOTE: OFFICERS NOT CURRENTLY AGR AND NOT QUALIFIED MAY APPLY FOR THIS POSITION. HOWEVER, IF SELECTED AND NOT QUALIFIED, OFFICER WILL NOT BE APPOINTED IN THE AGR PROGRAM UNTIL QUALIFIED.**

**QUALIFICATIONS FOR SUBSEQUENT DUTY IN THE AGR PROGRAM: (This applies to current on-board Virginia AGR officers only.)**

1. Must possess the grade equal to, or below, that authorized for the AGR duty position as described on the announcement.
2. Must possess or be able to gain within 12 months, the specialty required for the AGR duty position- 92A00.

**BRIEF DESCRIPTION OF DUTIES AND RESPONSIBILITIES:** Responsible for carrying out the commander's plans and programs for the accomplishment of the objectives of the command. Formulates, oversees and evaluates the overall training programs of the command. Develops yearly and longer training plans and issues implementing instructions to subordinate units. Issues to subordinate units instructions as needed to conduct training activities to meet requirements of current regulations and directives. Establishes and conducts training evaluation program for subordinate units. Reviews training evaluation reports to identify needed revisions or improvements to training activities. Reviews plans and schedules of subordinate units and recommends approval or revision as necessary. Provides guidance and assistance to subordinate units for scheduling and conducting training. Monitors usage of mandays and funds designated for training. Serves as the Ammunition Manager for the command. Forecasts for the procurement of supplies such as ammunition, demolitions and pyrotechnics required to support training activities. Coordinates, as required, with the Mobilization Station. Supervises the command's COMSEC program. Serves as the Test Control Officer for the Command. Monitors NBC readiness of subordinate units. Monitors the MOS qualification program of the command. Supervises the Marksmanship program of the command. Is the Security Manager for the command. Performs other duties as assigned.

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**HOW TO APPLY:** All interested applicants must submit the following documents:

1. Completed NGB Form 34-1 (signed and dated)
2. Copies of last five OERs
3. **Certified** copy of DA Form 2-1. Certified means having the Personnel Services Branch (PSB), stamp or type that your DA Form 2-1 is a "True Copy" and a signature by PSB personnel.
4. Copy of current physical (DD Form 2807-1 and DD Form 2808 completed within the last 5 years)
5. Photograph in Class A uniform (taken within the last 12 months).
6. Documentation to support all periods of active duty service creditable for retirement (**DD Forms 214 or 1506 or NGB Forms 23A**)
7. Any additional information the applicant may wish to submit for consideration (DA Form 705 PT Test, Height and Weight Statement, etc.)

**SECURITY CLEARANCE:** Position requires a "SECRET" security clearance. Must be eligible to obtain as a minimum, an "interim" clearance **prior to appointment** to the position. If tentatively selected for a position and soldier is not eligible for an interim clearance prior to appointment to the position, and a wavier is not approved, the offer for the position will be revoked.

**LENGTH OF TOUR:** Three (3) years subject to program continuance; members successfully completing initial tour will be afforded priority for tour extension, after completing initial tour. Selected individual will be required to remain in this position for 3 years, unless command directed to another position.

**QUALIFICATION REQUIREMENTS:** Must meet all selection criteria IAW NGR 601-1, 600-200, 600-5, 600-10 and AR 135-18.

**SPECIAL INFORMATION:** Incomplete applications submitted for this vacancy announcement will not be considered. Applicants are responsible for maintaining current information on their application. Failure to provide current information may result in non-referral for consideration.

**REMARKS:** Submit applications to this HQ, ATTN: VAHR-M, Building 316, Ft Pickett, Blackstone, Virginia 23824-6316, NLT close of business on 1 November 2004. Do not submit application packets in notebooks, folders, document protectors or with any other form of binding. **No faxed applications will be accepted.**

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A complete listing of all current Virginia National Guard AGR Employment Opportunity Announcements is available at [www.varich.ang.af.mil](http://www.varich.ang.af.mil) (Click on Job Announcements).

FOR THE ADJUTANT GENERAL:

//signed//  
DAVID A. ARCHER  
COL, AD, VaARNG  
Human Resource Officer